Natural Resource Specialist

Wells National Estuarine Research Reserve

SUMMARY OF POSITION

The Natural Resource Specialist is responsible for coordinating site-based stewardship activities (50%) and providing support for community-based land conservation and habitat restoration (50%). Duties include implementation of the Reserve’s habitat management plans; coordination with staff, volunteers, and local partners; maintenance of trails; invasive species control; protecting, monitoring, and documenting species and habitats; planning habitat restoration; and initiating creative approaches to achieving the Reserve’s mission. This position requires the employee to perform tasks often under minimal supervision, to communicate effectively, and to develop positive working relationships with co-workers, volunteers, and local community partners.

KNOWLEDGE, SKILLS, & ABILITIES

* Undergraduate Degree and a minimum of 1-2 years of experience in natural resource management, wildlife and fisheries biology, land stewardship, ecology, forestry, environmental studies, or similar fields.
* Comfortable working in outdoor settings with the ability to hike on rough terrain in adverse conditions. Ability to carry out field work using specialized equipment, or willingness to learn.
* Self-motivated professional with a demonstrated skill in managing multiple projects and meeting deadlines. Practical problem-solving and organizational skills with attention to detail.
* Speaking, writing, and listening skills. Comfortable speaking in public to a group or conversing with individuals to build relationships and strengthen collaborations.
* Ability to read and interpret scientific and technical information and to apply scientific best practices to accomplish program goals.
* Competency with standard computer software, including Microsoft Office Suite and Google Workspace. Experience using ESRI ArcGIS or similar software for mapping and simple spatial analysis a plus.
* Knowledge of or demonstrated ability to learn plant, animal, and natural community identification. Experience with species or environmental monitoring.
* Valid Driver’s License in good standing.
* Willingness to work occasional evenings and/or weekends and to take on work outside of the immediate job description when needed to achieve program goals.

LOCATION

The Wells National Estuarine Research Reserve office is located in Wells, Maine. Field work is required on-site as well as within the coastal communities of southern Maine and infrequently throughout the coast of Maine. Occasional travel may be necessary. The position will be primarily based at the Wells Reserve, with options to work remotely on occasion as tasks and seasons allow.

COMPENSATION

Full time (40 hour/week) position with excellent benefits (health, dental and other insurances; retirement plan; paid vacation days/holidays); and a flexible work schedule. Starting annual salary ranges from $43,000 – $47,000. The Reserve will consider the option for the selected employee to work as a .80 FTE (equivalent to 32 hours/week).

TO APPLY

Please submit a cover letter addressed to the Search Committee and a resume in one PDF file to [jobs@wellsnerr.org](mailto:jobs@wellsnerr.org) with the subject line “Natural Resource Specialist.” Hard copy applications will be accepted as well and should be sent to: Natural Resource Specialist Search Committee, 342 Laudholm Farm Road, Wells, ME 04090.

**The application deadline: Monday, December 18, 2022, at 5:00 pm**

Questions can be directed to Wells Reserve Stewardship Director, Jacob Aman, at jaman@wellsnerr.org. Visit [www.wellsreserve.org](http://www.wellsreserve.org) to learn more about the Wells Reserve.

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ABOUT THE WELLS RESERVE

The Wells Reserve (www.wellsreserve.org) is set on 2,250 protected acres on the south coast of Maine. It is one of 30 National Estuarine Research Reserves in the nation dedicated to understanding, protecting, and restoring coastal ecosystems through integrated programs of research, education, conservation, and community partnerships. The Reserve’s staff work in a collaborative and collegial environment where the values and contributions of each individual are recognized as enriching the organization. The Wells Reserve an Equal Opportunity Employer and does not discriminate based on race, color, religion, sex, gender identity, or any other protected characteristic as established by law.